

VIRGIN ISLANDS BOARD OF EDUCATION

St. Thomas Office
P.O. BOX 11900
St. Thomas, VI 00801
(340) 774-4546

St. Croix Office
1123 King Street
Christiansted, VI 00820
(340) 772-4144

APPLICATION FOR TERRITORIAL SCHOLARSHIP

READ THE INSTRUCTIONS-TYPE OR PRINT IN INK

DEADLINE April 21, 2023

1. Last Name (Apellido)		First Name (Primero Nombre)		Middle Initial (Inicial del Nombre del Medio)	<input type="checkbox"/> Male <input type="checkbox"/> Female	2. Social Security Number (Número de Seguro Social)
3. Local V.I. Mailing Address (Dirección de Correo Postal Local):						
Local Physical Address (Dirección Residencial Local):						
E-mail address:				Secondary Email Address:		
4. Birth Date (Fecha de Nacimiento)	5. Place of Birth (Lugar de Nacimiento)	6. Citizenship Status (Estado de Ciudadanía)		Alien ID No. (Número de Residencia Extranjera)	7a. Main Contact Number: (Número de Teléfono Local) 7b. Secondary Contact Number: (Número de Teléfono Celular)	

Dos referencias de adultos que residen en las Islas Virgenes. Uno debe ser un familiar

8. Emergency Contacts-You must provide 2 separate adult contacts with V.I. addresses. One must be an immediate family member.

Full Name (Nombre Completo)	Relationship (Relación)	Full Name (Nombre Completo)	Relationship (Relación)
Mailing Address (Dirección de Correo Postal):		Mailing Address (Dirección de Correo Postal):	
City, State, Zip (Ciudad, Estado, Código Postal)	Home Phone Number (Número de Teléfono)	City, State, Zip (Ciudad, Estado, Código Postal)	Home Phone Number (Número de Teléfono)
Employer (Nombre del Empleo)	Work Phone Number (Número de Teléfono del Trabajo)	Employer (Nombre del Empleo)	Work Phone Number (Número de Teléfono del Trabajo)

9. Name of High School Attended _____ (Nombre de Escuela Secundaria)	Date of Graduation _____ (Fecha de Graduación)
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10. Name and Address of Institution of Higher Learning (Nombre y Dirección de la Institución de Alto Aprendizaje)	Expected Graduation Date (College or University) (Fecha Prevista de Graduación de la Universidad o Colegio)
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11. Major Course of Study (Curso Primario de Estudio)	12. Grade Level and Status for Fall Semester : <input type="checkbox"/> Full-Time <input type="checkbox"/> On-Line (Grado y estado para el semestre de otoño) (Tiempo Completo) (Estudio por Internet) 1er año <input type="checkbox"/> 2do año <input type="checkbox"/> 3er año <input type="checkbox"/> 4to año <input type="checkbox"/> Graduado <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate
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13. Do you currently have a Territorial Loan? <input type="checkbox"/> Yes <input type="checkbox"/> No ¿Actualmente, usted tiene un Préstamo Territorial? Si No Are you in repayment? <input type="checkbox"/> Yes <input type="checkbox"/> No ¿Está usted en un plan de pago? Si No	14. TYPE OF ASSISTANCE REQUESTED (Tipo de Ayuda): PLEASE CHOOSE ONE <input type="checkbox"/> Territorial Loan/Grant & Special Legislative Grant <input type="checkbox"/> In-Service Grant-GVI** (Préstamo Territorial o una beca o Una beca Legislativo especial) (Una beca en servicio) <input type="checkbox"/> Summer Grant for Educators-GVI** <input type="checkbox"/> Morris F. de Castro Fellowship-GVI** (Subvention de l'été pour les éducateurs)
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Awards Limit Maximum UVI undergraduates total award \$4,600 – grant amount not to exceed \$3,500 Off-island undergraduate student total award \$6,000 – grant amount not to exceed \$4,500.00 Graduate students total award \$6,000 – grant amount not to exceed \$4,000 On-line students (no less than 9 credits) total award \$5,000 – grant amount not to exceed \$4,000	**GVI-Government Employees Only** Premios limite máximo premio total del estudiantes de la UVI \$4.600 – conceder cantidad que no exceda \$3.500 fuera de la isla estudiante total Premio \$6.000 – conceder cantidad que no exceda \$4,500.00 graduado importe de subvención total Premio \$6.000 – los estudiantes no debe exceder el monto de subsidio de premio total \$5.000 – \$4.000 estudiantes on-line)no menos de 9 crédito) para no exceder \$4.000
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MY SIGNATURE SIGNIFIES THAT THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. (MI FIRMA SIGNIFICA QUE LA INFORMACIÓN PROVISTA EN ESTA APLICACION ES VERDADERA Y CORRECTA AL MEJOR DE MI CONOCIMIENTO)

Applicant's Signature _____ (Firma del Solicitante)	Date _____ (Fecha)
Co-signers' Name (Print) _____	Co-signer's Email: _____
Co-signers' Signature: _____ Date: _____ (Firma del Garante)	Co-signers' Social Security # _____ (Número de Seguro Social del Garante)
Cosigner's Place of Employment _____ (Lugar de Empleo del Garante) (Co-signer must be locally employed in the VI. If self employed, tax information is required.)	Co-Signer Cell Phone _____

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR THE VIRGIN ISLANDS TERRITORIAL SCHOLARSHIP PROGRAM

TO COMPLETE THE APPLICATION, TYPE OR PRINT IN INK. Numbers 1-14 and are to be completed by the student. An Interim (Un-official) Transcript must be submitted by the High School Students, the final official copy will be requested by the Board at the end of the school year. An official college transcript must be submitted by college students.

1. Enter your full name (last name, then your first name and middle initial).
2. Enter your Social Security Number. (An application without a social security number will be returned)
3. Enter your V.I. local mailing, e-mail address and permanent address. A temporary school address is **NOT ACCEPTABLE.**
4. Enter your birth date.
5. Enter your place of birth.
6. Enter your citizenship status or your alien registration number if applicable.
7. Enter your main daytime phone number and a secondary contact number such as alternate cell phone
8. Enter the names, addresses and telephone numbers of two **Virgin Islands** emergency contacts.
 - a. The application will be returned if local mailing addresses and telephone numbers are omitted. Preferred contact persons are **parents, guardians and adult relatives**. The people you list may be contacted and should know your address at all times. (Mentors, pastors, and former teachers and the like are not recommended.)
9. Enter the name of the local high school you are attending or have graduated from.
 - a. An official transcript will be required for high school graduates.
10. Enter the name and address of the institution you will be attending.
11. Enter major course of study.
12. Check your status and grade level for the upcoming academic year.
13. Check appropriate box indicating if you have previously received a loan with our agency.
14. Please select the type of assistance you are requesting. PLEASE CHOOSE ONLY ONE.
 - a. Please note that some awards are available to VI Government Employees only, and have "GVI**" as an indication.

APPLICANT	SUPPORTING DOCUMENTS
First time applicants, high school seniors	Acceptance letter/Official high school or college transcript
Graduate students	Acceptance letter / Undergrad transcript
In-service training grant	Acceptance letter / transcript and Letter of recommendation from Department head or supervisor
Continuing students	Official college/university transcript

BOTH APPLICANT AND COSIGNER MUST SIGN AND DATE APPLICATION BEFORE SUBMISSION SIGNIFYING THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

**COSIGNER MUST BE EMPLOYED IN THE U.S. VIRGIN ISLANDS
IF SELF-EMPLOYED, CURRENT TAX INFORMATION IS REQUIRED.**

This application is valid for one Academic School Year

Website: www.myviboe.com
E-mail: financialaid@myviboe.com

DEADLINE FOR APPLYING – APRIL 21, 2023

What you should know before you apply

Requirements and Guidelines for the Virgin Islands Board of Education's Territorial Application:

The Virgin Islands Board of Education (VIBE), has several requirements applicants must meet in order to apply for financial aid from the Board. Applicant must adhere to the following:

- Must be a US Virgin Islands resident
- Must be a graduate from a high school in the US Virgin Islands or have proof of three (3) years residency in the US Virgin Islands
- Must have financial need
- Must have a minimum cumulative grade point average (GPA) of 2.0 or a 2.5 GPA for Nursing
- Must be accepted by and enrolled in an accredited institution
- Must be attending school full-time

The Virgin Islands Board of Education (VIBE), also requires that supporting documents be provided for college freshmen and continuing education students. Obtaining the supporting documents is the sole responsibility of the applicant. Additionally, it is the applicant's responsibility to ensure that the Virgin Islands Board of Education has received the documents provided.

Required Supporting Documents for first-time Freshmen are as follows:

- Official high school transcript.
 - Acceptance letter from an accredited college or university
- Other documents that may be required if requested by VIBE:**
- Proof of full time enrollment

Required Supporting Documents for Graduate or continuing education students are as follows:

- Current official transcript

Other documents that may be required if requested by VIBE:

- Proof of full time enrollment

The Virgin Islands Board of Education (VIBE), requires that all applicants list an endorser or co-signer when submitting their application. In the event that the applicant is awarded a Territorial Loan/Grant Award, the endorser/co-signer is required to pay the loan in place of the applicant. In the event that the applicant is awarded a grant or scholarship, the endorser/co-signer will not be required, but their contact information will be kept with the applicant's file. In order to be an endorser or co-signer the individual must meet the following requirements:

- Must be a resident of the Virgin Islands
- Must be locally employed within the Virgin Islands territory
- If self-employed, must be able to provide a copy of current tax year information

Requirements and Supporting Documents for Morris F. de Castro Fellowship are as follows:

Applicant Responsibility:

The Virgin Islands Board of Education (VIBE), staff will utilize the information provided to keep applicants informed and updated about the status of their application, however, it is the applicant's responsibility to ensure that they have completed all the necessary requirements as listed above. In addition, it is understood that the applicant must:

- Check the status of their account regularly
- Check the email address provided in their territorial application for communication from VIBE staff
- Respond to messages left by VIBE staff via email, or their online account in a timely manner
- Be mindful of deadlines for completion and submission of the online application
- Be mindful of deadlines required for the submission of supporting documents
- Provide any additional supporting information or documents requested by VIBE staff in a timely manner

By signing below, you confirm that you have read, understood, and agreed to adhere to the "Requirements and Guidelines for the Virgin Islands Board of Education's Territorial Application" as indicated above.

Applicant Printed Name: _____

Applicant Signature: _____

Date: _____

- Applicant must be an employee or official in active service of the Government of the V. I. at the time of application.
 - Must take one year's leave of absence during the period that the fellowship is awarded.
 - Be nominated by either the Governor of the V. I., the President of the Legislature, the Presiding judge of the District/ Supreme Court, Superior Court, Magistrate Court, the Administrator of St. John or the head of the applicant's department.
- In addition to the completed online application, the applicant must also provide the following:
- Official transcript
 - Letter of recommendation or nomination from one of the acceptable sources listed above
 - Proof of enrollment

Requirements and Supporting Documents for In-Service Grant are as follows:

- Applicant must be an employee or official in active service of the Government of the V. I. at the time of application.
 - Be nominated or recommended by head or supervisor of the applicant's department.
- In addition to the completed online application, the applicant must also provide the following:
- Official transcript
 - Letter of recommendation or nomination from the department head or agency supervisor
 - Acceptance letter from accredited college or university
 - Proof of enrollment

Requirements and Supporting Documents for Summer Grant for Educators are as follows:

- Applicant must be an employee or official in active service of the Virgin Islands Department of Education for the Government of the V. I. at the time of application.
 - Be nominated or recommended by the principal of the applicant's school, superintendent, or commissioner of the VI Department of Education.
- In addition to the completed online application, the applicant must also provide the following:
- Official transcript
 - Letter of recommendation or nomination from the principal of the applicant's school, superintendent, or commissioner of the VI Department of Education
 - Acceptance letter from accredited college or university
 - Proof of enrollment